

BOROUGH COUNCIL, BOROUGH OF SHREWSBURY
REGULAR MEETING AGENDA
DECEMBER 10, 2024

1. Called to Order
2. Sunshine Statement:
The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on January 3rd , 2024, by the Deputy Municipal Clerk.
3. Roll Call
4. Salute to the Flag
5. Proclamation- Shrewsbury Canes 11U Championship
6. America 250- County Commissioner Thomas Arnone and Monmouth County Clerk Christine Giordano Hanlon
7. Approval of Minutes
8. Consent Agenda:
Resolution 2024-138 Authorizing Disposal Of Surplus Property
Resolution 2024-139 Resolution Designating 2025 Borough Holidays
Resolution 2024-140 Resolution Establishing The Amount Of Deferred School Taxes For The Fiscal Year Ending December 31, 2024
Resolution 2024-141 Resolution Establishing The Amount Of Deferred School Taxes For The Fiscal Year Ending December 31, 2024
Resolution 2024-142 Resolution Authorizing The Return Of Escrow Funds
Resolution 2024-143 Resolution To Authorize Continuation Of A Shared Service Agreement Between The Borough Of Shrewsbury And The Borough Of Eatontown For Brush Compost Services
Resolution 2024-144 Resolution Approving A Contract With Monmouth County Spca Animal Control Services
Resolution 2024-145 Resolution Providing For Appropriation Transfers In The 2024 Municipal Budget, Pursuant To N.J.S.A. 40a:4-58
Resolution 2024-146 Resolution Cancelling Capital Improvement Appropriation Balances
Resolution 2024-147 Resolution Cancelling Grant Fund Appropriation Balances
Resolution 2024-148 Resolution Accepting Length Of Service Award Program List Of Active Volunteer Members For 2023
Resolution 2024-149 Resolution Approving Volunteer For The Shrewsbury Hose Company #1
Resolution 2024-150 Resolution Authorizing The Purchase Of Capital Items For The Shrewsbury Borough Police Department
Resolution 2024- 151 Resolution Approving The Hiring Of A Full Time Police Officer In The Police Department
Resolution 2024- 152 A Resolution Hiring A Class II Special Law Enforcement Officer In The Department Of Police
Resolution 2024-153 A Resolution Approving The Bill List For December 10, 2024, And Authorizing Payment Of Bills.
9. Reports of Council
Councilman James Daly
Special Services, Shrewsbury Board of Education, Land Use Board
Councilwoman DerAsadourian:
Justice Committee, Shrewsbury Community Alliance, Safe Routes to School, RBR BOE
Councilman Eddy:
Public Works/Building Ground, Local Emergency Planning Committee

Councilman Gilmartin:

Human Services, Recreation Committee

Councilman Levy:

Law and Ordinance, Environmental Commission

Councilman Sena:

Administration and Finance, Memorial Day

10. Mayor's Report

Mayor Kim Doran Eulner

11. Administrator's Report

Christopher Cherbini – Borough Administrator

12. Correspondence

Kerry Quinn, Municipal Clerk

13. Open to the Public

14. Adjourn

RESOLUTION DESIGNATING 2025 BOROUGH HOLIDAYS

BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury, that the following holidays for the year 2025 shall be observed by the Borough of Shrewsbury, in accordance with the Personnel Policy:

New Year's Day	Wednesday	January 1, 2025
Martin Luther King, Jr. Day	Monday	January 20, 2025
Presidents' Day	Monday	February 17, 2025
Good Friday	Friday	April 18, 2025
Memorial Day	Monday	May 26, 2025
Independence Day	Friday	July 4, 2025
Labor Day	Monday	September 1, 2025
September 11th	Thursday	September 11, 2025
Columbus Day	Monday	October 13, 2025
Veterans' Day	Tuesday	November 11, 2025
Thanksgiving Day	Thursday	November 27, 2025
(Day After)	Friday	November 28, 2025
Christmas Day	Thursday	December 25, 2025

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on December 10, 2024.

Date

Kerry Quinn, RMC
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Ms. Levy						
Mr. Sena						
Mr. Daly						

**RESOLUTION ESTABLISHING THE AMOUNT OF DEFERRED SCHOOL TAXES FOR THE
FISCAL YEAR ENDING DECEMBER 31, 2024**

WHEREAS, the deferred school tax amount for the Local School Tax was \$2,775,000.00 for the fiscal year ending December 31, 2023; and,

WHEREAS, the Local School District for the fiscal year of July 1, 2024 – June 30, 2025 was raised in the 2024 levy in the sum of \$10,791,792; and,

WHEREAS, the statutes permit the deferral of the cash liability of such Local School District up to 50% of the levy, or \$5,395,896; and,

WHEREAS, the Borough of Shrewsbury deems it necessary and prudent to increase the amount deferred school taxes by \$2,000,000, while remaining under the 50% maximum threshold; and,

WHEREAS, said increase will establish a deferred school taxes amount of \$4,775,000.00 for the fiscal year ending December 31, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, as follows:

1. That the prior sum of the Deferred School Tax for the Regional High School District be hereby increased by the sum of \$2,000,000.00
2. That the deferred school tax amount for the Regional High School District will be established at \$4,775,000.00 as the of the end of the fiscal year dated December 31, 2024.
3. A certified electronic copy of this resolution shall be provided by the Borough Clerk to the Chief Financial Officer, who will distribute to the following:
 - a.) Borough Auditor
 - b.) Division of Local Government Services

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on December XX, 2024.

Date

Kerry Quinn, RMC
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Ms. Levy						
Mr. Sena						
Mr. Daly						

**RESOLUTION ESTABLISHING THE AMOUNT OF DEFERRED SCHOOL TAXES FOR THE
FISCAL YEAR ENDING DECEMBER 31, 2024**

WHEREAS, the deferred school tax amount for the Regional High School Tax was \$2,100,000 for the fiscal year ending December 31, 2023; and,

WHEREAS, the Regional High School District for the fiscal year of July 1, 2024 – June 30, 2025 was raised in the 2024 levy in the sum of \$6,095,767; and,

WHEREAS, the statutes permit the deferral of the cash liability of such Regional High School District up to 50% of the levy, or \$3,047,883.50; and,

WHEREAS, the Borough of Shrewsbury deems it necessary and prudent to increase the amount deferred school taxes by \$500,000, while remaining under the 50% maximum threshold; and,

WHEREAS, said increase will establish a deferred school taxes amount of \$2,600,000.00 for the fiscal year ending December 31, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, as follows:

1. That the prior sum of the Deferred School Tax for the Regional High School District be hereby increased by the sum of \$500,000.00
2. That the deferred school tax amount for the Regional High School District will be established at \$2,600,000.00 as the of the end of the fiscal year dated December 31, 2024.
3. A certified electronic copy of this resolution shall be provided by the Borough Clerk to the Chief Financial Officer, who will distribute to the following:
 - a.) Borough Auditor
 - b.) Division of Local Government Services

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on December XX, 2024.

Date

Kerry Quinn, RMC
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Ms. Levy						
Mr. Sena						
Mr. Daly						

RESOLUTION AUTHORIZING THE RETURN OF ESCROW FUNDS

**PROPERTY OWNER: KENNETH BRAMSON
PROPERTY LOCATION: BLOCK 24, LOT 10
 34 SHADOWBROOK ROAD**

WHEREAS, the above-named applicant previously posted, pursuant to the provision of the Municipal Land Use Law and Borough Ordinances, escrow funds for professional services to insure proper review of installations; and,

WHEREAS, said professional services for escrow review have been completed; and,

WHEREAS, the Chief Financial Officer has received correspondence from the Borough Engineer recommending the return of the unused escrow funds.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, as follows:

- 1. That the Chief Financial Officer be and is hereby authorized to effectuate the return of the unused escrow funds to the property owner in the amount of \$655.
- 2. A certified copy of this resolution shall be provided by the Borough Clerk to each of the following:
 - a.) Borough Engineer
 - b.) Chief Financial Officer
 - c.) Land Use Administrative Agent
 - d.) Property Owner

I, Kerry Quinn Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on December 10, 2024.

Date

Kerry Quinn, RMC
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain	
Mr. Daly							
Ms. DerAsadourian							
Mr. Eddy							
Mr. Gilmartin							
Mr. Levy							
Mr. Sena							

**RESOLUTION TO AUTHORIZE CONTINUATION OF A SHARED SERVICE AGREEMENT
BETWEEN THE BOROUGH OF SHREWSBURY AND THE BOROUGH OF EATONTOWN
FOR BRUSH COMPOST SERVICES**

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes municipalities to contract with each other for shared services; and

WHEREAS, the Borough of Shrewsbury and the Borough of Eatontown are desirous to continuing this agreement in order to improve waste reduction and recycling efforts by sharing leaf compost services (the "Agreement"); and

WHEREAS, pursuant to the Agreement, Eatontown shall provide the Borough of Shrewsbury with access to its compost facility for the exclusive purpose of dropping off brush material for mulch processing, and Shrewsbury agrees to pay Eatontown Borough \$12.00 per cubic yard of brush delivered to the Borough of Eatontown's facility; and

WHEREAS, the Borough Council has determined that it is appropriate to authorize the Agreement with Eatontown Borough from January 1, 2025 through December 31, 2026

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, that the Mayor is hereby authorized to enter in a shared service agreement, in the form on file with the Borough Clerk and incorporated herein, with the Borough of Eatontown for the shared use of brush compost services, as per the terms contained therein.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on December 10, 2024.

Date

Kerry Quinn, RMC
Municipal Clerk

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH**

RESOLUTION 2024-144

**RESOLUTION APPROVING A CONTRACT WITH MONMOUTH COUNTY SPCA
ANIMAL CONTROL SERVICES**

WHEREAS, the Borough of Shrewsbury is in need of Animal Control Services; and

WHEREAS, Monmouth County SPCA is the Boroughs current Animal Control Service and;

WHEREAS, the Mayor and Council of the Borough of Shrewsbury would like to enter into a contract for the year of 2025; and

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Shrewsbury hereby approve a contract with the Monmouth County SPCA for Animal Control Services at an annual cost of \$5,355.00 said sum to be prorated on a monthly basis of \$446.25, in substantially the same form attached hereto and subject to review by the Borough Attorney.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk sign the attached agreement which specifies the terms of the contract.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on December 10, 2024 .

Date

Kerry Quinn, RMC
Municipal Clerk

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH**

RESOLUTION 2024-145

**RESOLUTION PROVIDING FOR APPROPRIATION TRANSFERS IN THE 2024 MUNICIPAL
BUDGET, PURSUANT TO N.J.S.A. 40A:4-58**

WHEREAS, N.J.S.A. 40A:4-58 provides that transfers may be made between appropriations during the last two (2) months of the fiscal year; and,

WHEREAS, the Borough Council of the Borough of Shrewsbury has determined that such transfer is prudent and necessary

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, (by not less than two-thirds of all the members thereof affirmatively concurring) the transfers in the amounts and totals listed on the attached sheet be in the 2024 Municipal Budget.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Chief Financial Officer.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on December 10th, 2024.

Date

Kerry Quinn, RMC
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						
Mr. Daly						

RESOLUTION CANCELLING CAPITAL IMPROVEMENT APPROPRIATION BALANCES

WHEREAS, General Capital Improvement authorization balances remain dedicated for projects now completed; and,

WHEREAS, it is necessary to formally cancel said unexpended authorizations; and,

WHEREAS, it is necessary to formally cancel said balances so the unexpended balances may be returned to each respective Capital Improvement Fund or credited to Fund Balance, if appropriate, and unused debt authorizations may be cancelled.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, as follows:

- 1. That the capital projects be declared completed and the unexpended and dedicated balances of the General Capital Fund per the attached list be hereby cancelled.
- 2. A certified electronic copy of this resolution shall be provided by the Borough Clerk to the Chief Financial Officer, who will distribute to the following:
 - a.) Borough Auditor
 - b.) Division of Local Government Services

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on December XX,2024.

Date

Kerry Quinn, RMC
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Ms. Levy						
Mr. Sena						
Mr. Daly						

RESOLUTION CANCELLING GRANT FUND APPROPRIATION BALANCES

WHEREAS, Grant Fund appropriation balances remain dedicated for projects now completed; and,

WHEREAS, it is necessary to formally cancel said unexpended appropriations; and,

WHEREAS, it is necessary to formally cancel said balances so the unexpended balances may be returned to Fund Balance.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, as follows:

1. That the capital projects be declared completed and the unexpended and dedicated balances of the Grant Fund per the attached list be hereby cancelled.
2. A certified electronic copy of this resolution shall be provided by the Borough Clerk to the Chief Financial Officer, who will distribute to the following:
 - a.) Borough Auditor
 - b.) Division of Local Government Services

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on December XX, 2024.

Date

Kerry Quinn, RMC
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Ms. Levy						
Mr. Sena						
Mr. Daly						

**RESOLUTION ACCEPTING LENGTH OF SERVICE AWARD PROGRAM
LIST OF ACTIVE VOLUNTEER MEMBERS FOR 2023**

WHEREAS, pursuant to Ordinance No. 814 (Length of Service Awards Program), adopted August 13, 2003 in the Borough of Shrewsbury, the Emergency Service Organization (Shrewsbury Hose Co. #1 and Shrewsbury First Aid Squad) is to certify a list of active volunteer members who are eligible to participate in the plan to the Plan Administrator; and

WHEREAS, the Plan Administrator is to forward said certified list to the Mayor and Council for approval; and

WHEREAS, in accordance with the aforementioned citation, the Emergency Service Organization has certified a list of eligible members to the Plan Administrator, a copy of which is attached hereto and made a part hereof.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, that the Mayor and Council of the Borough of Shrewsbury grant approval of the attached list of active volunteer members of the Shrewsbury Hose Co. #1 and Shrewsbury First Aid Squad for eligibility in the Length of Service Awards Program.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting held on December 10th, 2024.

Date

Kerry Quinn, RMC
Municipal Clerk

**LIST OF ACTIVE VOLUNTEER MEMBERS ELIGIBLE
TO PARTICIPATE IN LOSAP**

2023 SERVICE YEAR

SHREWSBURY HOSE CO. #1

Chojnacki, Jerzy
Ernst, Michael
Fetter, Oliver
Jackson, Joseph
Larsen, Scott
McDonnell, Brent
Magenheimer, Edward
Merris, John J.
Merris, John P.
Meyer, Peter
Morton, Devin
Sweeny,

SHREWSBURY FIRST AID SQUAD

Blair, Gee Gee
Canonico, Shelly
Cranmer, David
Drazen, Paul
Eddy, Donald
Fetter, Oliver
Grant, Susan
Kamp, Debby
Kamp, Rolf
Pagano, Joanne
Richdale, George
Ruggiero Gary
Smith, Greg
Wharton, Kayla

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH**

RESOLUTION 2024-149

RESOLUTION APPROVING VOLUNTEER FOR THE SHREWSBURY HOSE COMPANY #1

WHEREAS, the Shrewsbury Hose Company #1 has requested that the Mayor and Council approve the following to be approved by the New Jersey State Firemen's Association:

Joshua T. Lipp Shrewsbury Hose Company #1

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury, County of Monmouth and State of New Jersey, that the above-mentioned volunteer (s) have been approved.

I, Kerry Quinn Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on December 10, 2024

Date

Kerry Quinn, RMC
Municipal Clerk

RESOLUTION APPROVING THE HIRING OF A FULL TIME POLICE OFFICER IN THE POLICE
DEPARTMENT

WHEREAS, the Chief of Police has the need for and has requested the hire of a Full-Time Police Officer; and

WHEREAS, the Police Committee has approved the request to hire Joshua James as Patrol Officer step grade 10 per the current PBA Contract with a start date of January 15th, 2025; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury that Chief Turner be approved to hire a Full-Time Police Officer;

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on December 10, 2024.

Date

Kerry Quinn, RMC
Municipal Clerk

**A RESOLUTION HIRING A CLASS II SPECIAL LAW ENFORCEMENT OFFICER
IN THE DEPARTMENT OF POLICE**

WHEREAS, the Chief of Police has the need for and has requested the hire of a Class II Special law enforcement officer; and

WHEREAS, Chief of Police has interviewed and recommended the promoting of Jack Keenan at a rate of \$22.00 per hour, as recommended by the Police; and

WHEREAS, the Chief Financial Officer has certified that funds are available for same.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury that be hired as a Class II Special Law Enforcement Officer at \$22.00 per hour, effective January 15th, 2025.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on December 10, 2024

Date

Kerry Quinn, RMC
Municipal Clerk