

**April 21, 2008**

Mayor Siciliano called the meeting to order at 7:30 PM. Mayor Siciliano read the Presiding Officer's Statement. Present were Council President Cooperhouse, Council Members Burden, \*Hotaling, McGuire, Menapace, and Murphy. Councilwoman Hotaling entered the meeting at 7:38 PM. Also present were Borough Administrator Thomas Seaman and Borough Attorney Martin Barger.

**RESOLUTION #2008-46 (Executive Session)**

Mayor Siciliano read Resolution #2008-46 to enter into executive session.

**Reconvene Public Meeting**

Mayor Siciliano reconvened the regular meeting at 8:06 PM. Mayor Siciliano read the Presiding Officer's Statement. Present were Council President Cooperhouse, Council Members Burden, Hotaling, McGuire, Menapace, and Murphy. Also present were Borough Administrator Thomas Seaman and Borough Attorney Martin Barger.

**Salute to Flag**

Mayor Siciliano led the Salute to the Flag.

**Certificate of Appreciation: Shrewsbury Borough Shade Tree Commission**

The Mayor read the certificate of appreciation from the Mayor and Council awarded to the Shrewsbury Shade Tree Commission recognizing their commitment to the programs providing beauty and advancing the quality of life in the Borough of Shrewsbury. The certificate was accepted by Nancy Schmaltz, Chairman of the Shade Tree Commission, as well as members Ellen Preissler and Gordon Ogden. Nancy Schmaltz thanked the Mayor and Council for their continued support. (*\* Councilman McGuire left the meeting at 8:09 PM.* )

**Proclamation: Arbor Day**

The Mayor read the Proclamation recognizing the fifty seventh anniversary of Arbor Day in New Jersey. Nancy Schmaltz again thanked everyone and stated that Shrewsbury had once again received the honor of Tree City USA for the tenth consecutive year. Mrs. Schmaltz presented the Mayor with a new 4x 6 Tree City USA Flag as well as (2) plaques and additional pins and stickers which are to be placed on plaques previously earned. Additionally she presented the Mayor with a glass trophy for attaining the status of Tree City USA for ten years in a row. (*\* Councilman McGuire reentered the meeting at 8: 14 PM.*) Mrs. Schmaltz explained how the Shade Tree Commission received the Growth Award for the second year in a row for going above and beyond in the activities they are involved in within the Borough. Some of those activities included articles in the Borough newsletter and dispensing literature at the different events held in the town.

**Approval: Minutes of March 3, 2008 and March 17, 2008**

A motion was made by Councilman Cooperhouse, seconded by Councilman McGuire to approve the meeting minutes of March 3, 2008 and March 17, 2008. The motion to approve the minutes of

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March 3, 2008 was approved by Roll Call Vote with all members' present voting yes, except Councilman Burden who abstained. The motion to approve the minutes of March 17, 2008 was approved by Roll Call Vote with all the members' present voting yes, except Councilman Murphy who abstained.

**BOND ORDINANCE NO. 913 – FIRST READING/INTRODUCTION: Amending Chap 94, Fees**

A motion was made by Councilman Menapace, seconded by Councilman Burden to authorize the introduction/first reading of Ordinance No. 913, AN ORDINANCE PROVIDING FOR PEDESTRIAN SAFETY PROGRAM AND APPROPRIATING \$275,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$261,250 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF SHREWSBURY. The motion was approved by Roll Call Vote with all members present voting yes. Second Reading Public Hearing will be on June 2, 2008 at 8:00 PM.

**RESOLUTION #2008-47 (Emergency Temporary Budget Appropriation #3)**

A motion was made by Councilman Murphy, seconded by Councilman McGuire to approve Resolution #2008-47. The motion was approved by Roll Call Vote with all members present voting yes.

**RESOLUTION #2008-48 (Introduce 2008 Municipal Budget)**

A motion was made by Councilman Murphy, seconded by Councilman Menapace to approve Resolution #2008-48 introducing the 2008 Municipal Budget. The motion was approved by Roll Call Vote with all members present voting yes. The Mayor explained that a Public Workshop was held on April 12, 2008 to discuss the 2008 Municipal Budget and that all the council attended. She noted that the meeting was not attended by anyone from the public. The Mayor commended the Finance Committee on all the work they put into this years budget.

**RESOLUTION #2008-49 (Approval of Self Examination of 2008 Municipal Budget)**

A motion was made by Councilman Burden, seconded by Councilman Murphy to approve Resolution #2008-49, authorizing approval of a local budget self examination. The motion was approved by Roll Call Vote with all members present voting yes.

**RESOLUTION #2008-50 (2008 Salary Ranges)**

A motion was made by Councilwoman Hotaling, seconded by Councilman Burden to approve Resolution #2008-50 setting the salary ranges for certain job titles for the Year 2008. The motion was approved by Roll Call Vote with all members present voting yes.

**RESOLUTION #2008-51 (2008 Salary Schedule)**

A motion was made by Councilwoman Hotaling, seconded by Councilman Burden to approve Resolution #2008-51, establishing the salary schedule of certain officers and employees for the Year 2008. The motion was approved by Roll Call Vote with all members present voting yes.

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**RESOLUTION #2008-52 (Authorize Sale of Surplus Borough Property & Participate in Joint Auction)**

A motion was made by Councilman Murphy, seconded by Councilwoman Hotaling to approve Resolution #2008-52 authorizing the sale of certain borough properties and participation in a joint auction. The motion was approved by Roll Call Vote with all members present voting yes.

**Approval: New Members of Shrewsbury Hose Co. No. 1**

- 1) Carolyn Bogdon**
- 2) Ralph Latham**

A motion was made by Councilman Burden, seconded by Councilwoman Hotaling to approve two new members to the Shrewsbury Hose Co. No. 1; Carolyn I. Bogdon of 1 Blades Run Drive and Ralph L. Latham III of 34 Henry Street. Councilman Menapace stated that he had spoken with Chief Bob Wentway and that Carolyn Bogdon will be the first female fire fighter for the Borough of Shrewsbury. The motion was approved by Roll Call Vote with all members present voting yes.

**Administrator's Report**

Administrator Seaman spoke about the model ordinance covering indemnification. The council discussed the coverage we currently have in place. Councilwoman Hotaling advised the rest of the council that she had attended a presentation by the MELJIF during the League in Atlantic City and they encouraged all municipalities to adopt this language as the changes under Chapter 59 made this action almost necessary. Attorney Barger informed the Council that this model of the ordinance clarifies the role of the defendant when a person is acting in a governmental role that they are not susceptible to liability. *A motion was made by Councilman Cooperhouse to authorize Mr. Barger to work on the recommended ordinance, seconded by Councilman Murphy. The motion was approved by Roll Call Vote with all members present voting yes.*

Mr. Seaman updated the Council on the work being done on Manson Park's ball field. Mr. Seaman stated that our Public Works Department has done a great job leveling the field in preparation for laying the sod. He noted how having them do the work is providing a big savings for the Borough. Mr. Seaman updated the Council on the work being done on Riordan Place stating that the engineer had informed him that the company was back to work and that hopefully that project would be finished by the end of April. Mr. Seaman stated that the Borough engineer informed him that he was moving ahead on the Pedestrian Safety Program and various road programs and was preparing bid packets with a May timeframe.

Councilman McGuire stated that this would provide the borough with a test case as to whether some of this work could be accomplished in house thereby saving the Borough money by not using private contractors for all of the work. The Council discussed the recent concerns raised about artificial turf in parks and fields and the public was informed that none of the Borough ball fields have artificial turf.

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**Reports of Council**

**Councilman Cooperhouse** stated that he had several items for closed session with possible action to follow. Those items related to Contractual, Insurance and Personnel issues.

**Councilman Burden** stated he had one request from the Environmental Commission for the Council. He stated the Environmental Commission and the Public Works Department have spent several hours reviewing the parks and the fact that we have no trash containers in the parks. He noted that besides it being unsightly and attracting animals the garbage adds to the burden of the Public Works Department. In response to these issues the Environmental Commission have come up with a recommendation for approval of 20 Rubbermaid trash receptacles that are animal proof and will allow for the dividing of plastic bottles and paper etc. and these would be evenly distributed at all the parks around the Borough. Mr. Burden informed the Council they have obtained three quotes with the lowest quote being \$14, 565.40 with a delivery time of 2 to 3 weeks and they would be looking to utilize grant money they have for this purpose. Mr. Seaman interjected that there would be two containers, one being green designated for garbage and the other being blue intended for recycling at each trash location. Mr. Seaman and the Department of Public Works helped the Environmental Commission research the best price from vendors for these containers. Mr. Seaman stated that the "Clean Communities Grant" money and money from Recycling Tonnage would help pay for these trash containers.

The Mayor and Council discussed a flyer received by the Mayor from a company advertising one free year usage for these type receptacles before you would have to buy the receptacles. Mr. Barger informed the Council that by voting to enter into that type of agreement you would be forming a contract. Councilman Burden stated that he was not in favor of such an arrangement and that the Environmental Commission was hoping to start an educational program on the ball fields as well as a school program in support of this acquisition.

*A motion was made by Councilman Burden to purchase these units at \$14, 565.40 from Rubbermaid Wholesale where they would be receiving a \$500 discount with portions of the money coming from the Clean Communities Grant and portions coming from the Recycling Tonnage Grant, seconded by Councilman Cooperhouse. The motion was approved by Roll Call Vote with all members present voting yes. Mr. Seaman noted that we have adequate money to cover this purchase. Councilman Burden commended the Environmental Commission members for all their efforts and the research they did jointly with the Department of Public Works. He noted that this had been a good cooperative effort.*

The Mayor and Mr. Burden reminded everyone that the Computer and Electronics' Recycling Drive will be held on Saturday, April 24<sup>th</sup> at the Borough Hall.

**Councilwoman Hotaling** asked if everyone had received the proposed changes to the employee manual which covers longevity. *A motion was made by Councilwoman Hotaling to institute the*

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*changes to the non-contractual full time employees longevity portion of the employee manual, seconded by Councilman McGuire. The motion was approved by Roll Call Vote with all members present voting yes.*

**Councilman McGuire** related that about seven years ago he helped establish the first statewide hotline in the country for troubled police officers and members of their family. He noted that this past month that line received its 21,000<sup>th</sup> call and is currently administered by the University of Medicine and Dentistry of New Jersey. Mr. McGuire stated that they had contacted him and he would be taking the course to be recertified and would be reestablishing his connection with the line and its resources.

**Councilman Menapace** had no report.

**Councilman Murphy** had no report.

**Mayor's Report** – The Mayor noted that in the last Community Newsletter she had inserted a little box asking for residents input on the consolidation issue in response to a survey The League of Municipalities had sent her asking for her opinion on this subject. The Mayor stated that she didn't feel it was appropriate for her to respond to that and therefore bind the Borough of Shrewsbury. She noted that out of the almost 1,800 registered voters in the Borough she only received 7 responses with 5 of them being in favor of consolidation most of them in favor of consolidation with the Borough of Little Silver the other 2 were opposed. The Mayor explained that the Governor had appointed a nonpartisan commission to evaluate the whole issue of consolidation, determining which municipalities would be a natural fit. The Mayor stated that the bottom line is that the citizens of the municipalities effected by consolidation would then have to vote by referendum as to whether they agree to the consolidation. The Mayor noted that each recommendation the commission makes would be put before the effected voters at the next general election and would only become effective upon its adoption by a majority of the voters of each effected municipality.

**Correspondence** The Council discussed the information received from The New Jersey League of Municipalities in reference to background checks for volunteers. Councilman Cooperhouse stated that background checks for the Recreation coaches is already being done. Attorney Barger informed the council that the decision was made that instead of every municipality handling this process differently the State was going to step in and develop a procedure or checklist that they want followed.

The Mayor referred to a letter from a resident in reference to concern over a stop sign to which Councilman Cooperhouse responded that this issue was being discussed with Chief Wilson.

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**Open Meeting to the Public**

A motion was made by Councilman Murphy, seconded by Councilman Menapace to open the meeting to the Public. The motion was approved by Roll Call Vote with all members present voting yes.

Cecilia Kodama, 83 Sunnybank Drive, a representative of the Environmental Commission spoke about the Computer and Electronics' Recycling Drive to be held on Saturday, April 24<sup>th</sup> at the Borough Complex from 9 to 1:00 PM Mrs. Kodama stated that this year the event would be even larger than last years' and serve as more of a community day. She noted that there would be kids from the grammar school displaying a project they did for conservation and that they would be having all kinds of activities and giveaways. Mrs. Kodama stated that the Shade Tree Commission would be giving away tree seedlings and fluorescent light bulbs, that there would be free ice cream coupons from Mr. Ambrosino for participating and just lots and lots of other things to encourage everyone to come out and participate.

Councilman Burden added that there would be 4 low fuel vehicles on display as well.

**Close Meeting to the Public**

Seeing no one to speak, a motion was made by Councilman Cooperhouse, seconded by Councilman McGuire to close the meeting to the Public. The motion was approved by Roll Call Vote with all members present voting yes.

**Payment of Bills**

A motion was made by Councilman Murphy, seconded by Councilman McGuire to authorize payment of all bills submitted by the Chief Financial Officer. The motion was approved by Roll Call Vote with all members present voting yes.

**Adjourn to Executive Session**

A motion was made by Councilman Cooperhouse, seconded by Councilman Burden to reenter into an executive session at 8:58 PM. The motion was approved by Roll Call Vote with all members present voting yes. The Mayor reread Resolution #2008-46 to re-enter into executive session.

**Reconvene Regular Meeting**

Mayor Siciliano reconvened the public meeting at 9:16 PM

Present were Council Members Cooperhouse, Burden, Hotaling, McGuire, Menapace and Murphy. Also present were Borough Administrator Thomas Seaman and Borough Attorney Martin Barger.

**BOROUGH OF SHREWSBURY  
MUNICIPAL CENTER  
MAYOR AND COUNCIL**

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**ADJOURNMENT**

A motion to adjourn at 9:17 PM was made by Councilman Cooperhouse, seconded by Councilman Burden and approved by Roll Call Vote with all members present voting yes.

Attest: \_\_\_\_\_  
Kathleen P. Krueger, RMC – Deputy Municipal Clerk

Approve: \_\_\_\_\_  
Emilia M. Siciliano, Mayor