

**BOROUGH OF SHREWSBURY
MUNICIPAL CENTER
MAYOR AND COUNCIL**

November 16, 2009

Mayor Cooperhouse called the meeting to order at 7:30 PM. Mayor Cooperhouse read the Presiding Officer's Statement. Present were Council Members Burden, DeNofa, Dodge, Keegan and Murphy. Council Member Menapace was absent. Also present were Borough Administrator Thomas Seaman and Borough Attorney Martin Barger.

RESOLUTION #2009-120 (Executive Session)

Mayor Cooperhouse read Resolution #2009-120 to enter into executive session.

Reconvene Public Meeting

Mayor Cooperhouse reconvened the regular meeting at 8:00 PM. Mayor Cooperhouse read the Presiding Officer's Statement. Present were Council Members Burden, DeNofa, Dodge, Keegan and Murphy. Council Member Menapace was absent. Also present were Borough Administrator Thomas Seaman and Borough Attorney Martin Barger.

Salute to Flag

Mayor Cooperhouse led the Salute to the Flag.

Approval of Minutes: October 19, 2009

A motion was made by Councilman Burden, seconded by Councilman Dodge to approve the regular meeting minutes of October 19, 2009. The minutes were approved by Roll Call Vote with all members present voting yes except Council Member Keegan who abstained.

Approval of Minutes: November 2, 2009

A motion was made by Councilman Burden, seconded by Councilman Dodge to approve the regular meeting minutes of November 2, 2009. The minutes were approved by Roll Call Vote with all members present voting yes except Council Members Keegan and Murphy.

Presentation: Shrewsbury Borough School Red Ribbon Essay Winners

Karen Lloyd thanked the Mayor and Council for inviting them to share their essays. She noted that the students were instructed to list at least three specific consequences for any area of their life that would be affected if they chose to use drugs or alcohol. Additionally they were to explain what refusal skills they have or would use if someone was pressuring them to use drugs or alcohol. She explained with how well the students have expressed themselves and how much the Dare Program and parents have done in this area of the student's lives.

The winners from 6h Grade were Devon Barnes, Sara Murphy and Colin Young. Devon spoke to the addictive effect and how it would affect your life physically, emotionally and economically. Sara Murphy spoke to the loss of your life's aspirations and provided techniques for dissuading friends who might try to pressure you. Colin Young spoke to how it affects you physically and provided scenarios of how you could use different refusal skills.

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The winners from 7th Grade were Mia Nelson and Matthew Cressen. Mia spoke to the consequences of drugs and alcohol and how it affects future aspirations of college and your reputation as an individual. She offered different refusal skills that could be utilized. Mrs. Lloyd explained how Matthew Cressen the other winner from the 7th grade had a family conflict which prevented him from attending the Council meeting.

The winners from the 8th Grade were Kelly Bonner and Corey Ott. Kelly spoke to how drugs and alcohol would affect her ability to perform sports, her grades and her circle of friends. She provided additional refusal skills that could be used. Corey Ott spoke to how drugs and alcohol would risk everything he values. He spoke about prescription drugs versus illicit drugs and their effect on life. He gave examples of the different choices that can be made and their effect.

Mrs. Lloyd thanked the Mayor and Council again for the support given to the Alliance. She thanked the Police Department and explained how proud she was of all the kids. Ms. Lloyd spoke about Operation Medicine cabinet and how it would be conducted on November 14th in the Borough. Councilman Dodge thanked Karen Lloyd for an outstanding job over the years of inspiring the children in the Borough. Mayor Cooperhouse thanked Karen Lloyd for all she has done and commented on how inspirational all the students were. All the Council applauded and extended thanks to Mrs. Lloyd and the essay winners.

Lt. Ferraro took pictures of all the essay winners with the Mayor and Council and Mrs. Lloyd. Again the Mayor thanked everyone and announced a quick break to allow those who wished to leave to do so.

Mayor Cooperhouse reconvened the regular meeting at 8:27 PM. Mayor Cooperhouse read the Presiding Officer's Statement. Present were Council Members Burden, DeNofa, Dodge, Keegan and Murphy. Council Member Menapace was absent. Also present were Borough Administrator Thomas Seaman and Borough Attorney Martin Barger.

The Mayor took a moment to welcome the new Borough Clerk, Kathleen Krueger and new Deputy Clerk, Bonnie Brookes.

Resolution #2009-121 (Authorizing the Refund of Overpayment of Taxes to Donald & Lindsey Kelly)

A motion was made by Councilman DeNofa, seconded by Councilman Dodge to approve Resolution #2009-121 authorizing the refund of overpayment of taxes to Donald & Lindsey Kelly. The motion was approved by Roll Call Vote with all members present voting yes.

Resolution #2009-122 (Authorizing the Return of Monies to Mercedes E. Duran)

A motion was made by Councilman Murphy, seconded by Councilman Burden to approve Resolution #2009-122 authorizing the return of monies to Mercedes E. Duran. The motion was approved by Roll Call Vote with all members present voting yes.

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Administrators Report

Mr. Seaman reported that he had received a call last week from the NJ Dept of Health and Senior Services that the Borough has been awarded the grant for the reimbursement of the Hepatitis B inoculations grant for \$2,720.

Administrator Seaman noted that the deadline for submitting articles for the January Newsletter is December 10, 2009.

Reports of Council

Councilman Burden reported that on November 10th the Traffic Safety Task Force met. He noted that the newest member of the Task Force, Tom Swords from White Street was unable to attend. Mr. Burden explained that this meeting concentrated on discussion with the Superintendent of Schools, Mr. Brent MacConnell over issues on Obre Place and Broad St. He noted that current recommendations that were sent to the different departments are in review and hopefully that information will be available the next meeting. Mr. Burden reported that they are taking a look at some of the old ordinances to see if some of them need to be changed that are specific to Obre Place based on the new parking lot.

Councilman Burden stated that the Superintendent of the School and the members of the Task Force are all strongly encouraging that next year Shrewsbury has a curfew enforced for Mischief Night. Mr. Burden stated that several issues were raised by the Superintendent as well as the Task Force members as to the need for a curfew.

Councilman Burden advised the Council that on the same night he stopped in at the Board of Health meeting and one of the issues they dealt with at their meeting was the distribution of the H1N1 flyer which was later distributed to Shrewsbury residents by Boy Scout Troop 50. Councilman Burden strongly recommended that the Boy Scouts and the Board of Health receive a Certificate of Appreciation for acting so quickly to get the information out.

Mr. Burden informed the Council that Barry Berdahl and Diane Woodward have requested a meeting with the Council to present information on the deer issue in Shrewsbury. He noted that since the beginning of the year the Police have reported 22 deer killed in Shrewsbury. Additionally they would like to present some of the health issues that have arisen due to the deer population problem.

Councilman Burden stated that on Nov. 12th he attended an Environmental Commission meeting where they had 100 % attendance. He reported that the environmental group at the school did a beach sweep on Oct. 24th. He noted how the Environmental Commission is targeting April 17, 2010 for the Electronic Recycling Day in the Borough and that they were looking to coordinate with the Recreation Committee so that they don't conflict with each other's schedule this year.

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Mr. Burden talked about the Sustainable New Jersey Program and how a major concern was raised about a communications plan for new recycle program which will be affected by the bids submitted for the Dec. 9th bid opening.

Councilman Burden stated that the Shade Tree Commission met on Nov. 14th and they discussed Nancy Schmaltz's attendance at the Federation's Annual meeting of Oct. 23rd and how by her attendance and participation in courses the Borough qualified for more points towards the grant program when it is forthcoming. Additionally he noted that the fall tree planting program has been completed and that Nelson Tree Trimming has completed the trimming of the trees along the power lines on Sycamore Avenue and several of the feeder streets.

Councilman DeNofa had nothing to report for Fire and First Aid but in the absence of Councilman Menapace he reported on several things to do with DPW. Mr. DeNofa reported that the work on the walking trail would commence weather permitting this week. Seashore Estates is up and running and bringing fill in as permitted. The tennis courts have all been painted green. Councilman DeNofa stated that the Borough Engineer is recommending that we accept the quote by Rocon Contracting, Inc. which came in significantly lower than the other quotes. Mr. DeNofa asked for the consensus of Council after reviewing the materials. Councilman Dodge who had expressed reservations stated that his initial concern relating to this quote being so much lower than the rest and that possibly that indicated a different interpretation of engineering requirements and materials but after speaking with the Borough Engineer he felt his concerns had been satisfied. Councilman DeNofa stated that he had met with DPW and their concerns centered on the consequences of not taking action soon as the borough equipment will be sitting outside making the use of this equipment more difficult with the weather affecting their being ready for usage.

Councilman DeNofa motioned to accept the quote from Rocon Contracting, Inc. for \$28,932 to repair the DPW building, seconded by Councilman Murphy. The motion was approved by Roll Call Vote with all members present voting yes.

The Mayor requested that someone from the Borough Engineers office be present when the work is begun.

The Council discussed the status of the shared services of recycling and garbage handling with Red Bank. Mr. Seaman stated he would follow up with acquiring that information before we award the garbage contract.

Councilman Dodge had nothing to report.

Councilman Keegan reported that after their recent Recreation Committee meeting last week he is happy to report that SYAA and Recreation are on the same page. They are working with DPW to

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donate benches that will be located on the side at Manson Field, some new pitching mounds as well as looking at some of the bigger projects with the borough.

Councilman Keegan noted that they had put a request out for quotes for the winter basketball order. Mr. Keegan noted that they got back 3 separate quotes which resulted in the recommendations he would like to make a motion on. *Mr. Keegan motioned to award the basketball uniform quote from Leisure Sports for \$6,629 and the First Aid kits, whistles and trophies be awarded to Athlete's Alley for \$829.20, seconded by Councilman Burden. The motion was approved by Roll Call Vote with all members present voting yes.*

Councilman Murphy reported that the Finance Committee had met several times and has another meeting scheduled for November 25th. He stated they have started early but that it would be a difficult year.

Mayors Report

The Mayor stated that he had received an email from Mr. Bruce Shapiro who is the Local Government Regulatory Affairs Coordinator for the New Jersey Association of Realtors. Mr. Shapiro had previously come before the Council to discuss the sign ordinance for Open Houses. He wanted to remind the Mayor and Council that we are coming to the end of the year and that the amendment to the ordinance was only good until December 31, 2009. The Council discussed the status of the ordinance and the possibility of introducing the new sign ordinance by the next meeting. The feedback was positive excluding the issue with putting out balloons with the signage. *Councilman DeNofa motioned to authorize Martin Barger to revise the sign ordinance, seconded by Councilman Burden. The motion was approved by Roll Call Vote with all members present voting yes except for Councilman Murphy who abstained.*

The Mayor explained that he would like to appoint Dave Cranmer as Shrewsbury Borough's Stormwater Management Coordinator. Currently Mr. Seaman serves in that capacity but the Mayor felt it made more sense to have all correspondence go directly to Mr. Cranmer's office as he is responsible for the Borough's Stormwater Management Plan. *Councilman Burden motioned to authorize the Mayor to appoint David Cranmer the Borough Engineer as the Stormwater Management Coordinator for Shrewsbury Borough, seconded by Councilman Murphy. The motion was approved by Roll Call Vote with all members present voting yes.*

Mayor Cooperhouse stated that the Monmouth County Planning Board sent information on November 9th that required Shrewsbury Borough submits an updated mandatory Recycling Ordinance. After discussion it was decided that Mr. Seaman would send a letter to Lawrence Zaayenga and provide him with the schedule and timeline so the Borough would be in compliance with their request.

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Correspondence there was nothing to report

Open Meeting to the Public

A motion was made by Councilman Murphy, seconded by Councilman Burden to open the meeting to the public. The motion was approved by Roll Call Vote with all members present voting yes.

Kimberly Gittines, 24 White Street, presented the Council with the current plan for the Christmas tree lighting planned for the borough on December 5th. She noted that Santa will be arriving at 5:30 PM as well as the Boy Scouts and Girl Scouts participating. Ms. Gittines noted that they have donations from Starbucks at the Grove who is a sponsor for the event, donating \$500. Ms. Gittines reviewed the rest of what was planned which involved many festive details such as luminary bags, a DJ playing music, the kindergarten chorus singing, Police, Scouts, and Fire Department participating, etc., has all been arranged. Ms. Gittines stated that the information would be on the firehouse sign and school marquee as well as the school will send out emails to the families of the students at SBS. At this time she requested approval to have a sign placed at the four corners where the 5K race signage had been recently. Ms. Gittines explained that they would also like to place two small (yard sale size) signs at the corner of Patterson Avenue and Rt. 35 and at the Grove. *The consensus of Council was that they would approve such action.*

Ms Gittines stated that the Garden Club will be decorating the Gazebo as well. Mr. Seaman stated that he will check on the number of outlets on the courtyard as they were hoping to have lights placed along there as well. The Council discussed that instead of having Porta-Potties brought in they would allow the building to be accessible as needed.

Close Meeting to the Public

A motion was made by Councilman Dodge to close the meeting to the public, seconded by Councilman DeNofa. The motion was approved by Roll Call Vote with all members present voting yes.

Attorney Barger raised concern over the serious requirements being mandated by the Monmouth County Planning Board. He requested that all the Council take a good look at the document and what it entails.

Councilman Murphy questioned how the check being donated for the Tree Lighting was being handled and questioned if this would fall under Recreation. After discussion the decision was made that the check be made payable to the Borough of Shrewsbury and all expenses paid from that account. The Council discussed the current bills that have been acquired preparing for this event and the process for handling them.

Open the meeting to the Public

A motion was made by Councilman Dodge, seconded by Councilman Murphy to open the meeting to the public. The motion was approved by Roll Call Vote with all members present voting yes

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Jill Gwydir, 105 Constitution Drive, Chair of the Environmental Commission wanted to clarify the date of April 17, 2010 as the date of the Recycling Day in Shrewsbury. Ms. Gwydir stated that they are hoping by setting the date and sharing this information early they will avoid the situation they had this year with opening day for baseball and softball being the same Saturday as the Recycling Day. The Council agreed this information would be shared with the Recreation Committee and there should not be a conflict with that this year.

Hermann Allen, 54 Thornbrooke Drive, raised concern about information affecting the residents needs to be communicated in a way that makes this information available to residents whether they have computer access or not. Mr. Allen referred specifically to the recent Operation Medicine Cabinet as an example. He stated that many of the Thornbrooke residents were not aware of this opportunity. Mr. Allen explained some of his concerns with the possibility of changes in the way garbage or recycling may be handled in the borough and how this would affect the residents of Thornbrooke. It was discussed that Councilman Menapace would be meeting with residents from Thornbrooke on November 18th to discuss concerns of the Thornbrooke Association. The Mayor assured Mr. Allen that the any changes would be disseminated to all the residents including our residents at Thornbrooke if any changes were to occur.

Close Meeting to the Public

A motion was made by Councilman Burden seconded by Councilman Murphy to close the meeting to the public. The motion was approved by Roll Call Vote with all members present voting yes.

Payment of Bills

A motion was made by Councilman Murphy, seconded by Councilman Dodge to authorize payment of all bills as submitted by the Chief Financial Officer. The motion was approved by Roll Call Vote with all members present voting yes.

Adjournment

A motion to adjourn at 9:10 PM was made by Councilman Burden, seconded by Councilman DeNofa and approved by Roll Call Vote with all members present voting yes.

Attest: _____
Kathleen P. Krueger, RMC –Municipal Clerk

Approve: _____
Terel Cooperhouse, Mayor