

October 19, 2009

Mayor Cooperhouse called the meeting to order at 7:30 PM. Mayor Cooperhouse read the Presiding Officer's Statement. Present were Council Members Burden, Dodge, Menapace and Murphy. Councilman Keegan was absent. Also present were Borough Administrator Thomas Seaman and Borough Attorney Martin Barger.

RESOLUTION #2009-116 (Executive Session)

Mayor Cooperhouse read Resolution #2009-116 to enter into executive session.

Reconvene Public Meeting

Mayor Cooperhouse reconvened the regular meeting at 8:00 PM. Mayor Cooperhouse read the Presiding Officer's Statement. Present were Council Members Burden, DeNofa, Dodge, Menapace and Murphy. Councilman Keegan was absent. Also present were Borough Administrator Thomas Seaman and Borough Attorney Martin Barger.

Salute to Flag

Mayor Cooperhouse led the Salute to the Flag.

Mayor Cooperhouse recognized and thanked Lynn Spillane, Municipal Clerk for her ten years of service. He announced that she would be retiring as of October 31, 2009 and he thanked her stating that it had been a great ride. The Mayor's statement was met with applause from those present.

Approval: Minutes of September 21, 2009

A motion was made by Councilman Murphy, seconded by Councilman Menapace to approve the regular meeting minutes of September 21, 2009. The motion was approved by Roll Call Vote with all members present voting yes, except Councilman Burden who abstained.

Proclamation: Red Ribbon Week

Mayor Cooperhouse read a Proclamation for the Shrewsbury Community Alliance to Prevent Alcohol and Drug Abuse which designated the week of October 19th to October 23rd, 2009 as Red Ribbon Week, a week recognized nationally as a time to mobilize the community to prevent drug abuse. This proclamation was presented to Karen Lloyd, President of the Alliance.

Pictures of the Student Council and the Mayor and Council were taken to celebrate the kick off of Red Ribbon Week.

Members of the Shrewsbury Borough School Student Council made a presentation to the Mayor and Council on the importance of Red Ribbon Week. Student Council President, Rebecca Losch, explained the origin of Red Ribbon Week. Student Council Vice President, Matthew Arnone, spoke about why the theme this year was "Drug Free – The Way to Be." Student Council Secretary, Connor Schembor, informed the Mayor and Council what the 5th through 8th grade would be writing essays about as well as the different activities that would occur daily at the school. Student Council Treasurer, Reuben Keller, explained that he and the other officers felt a

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sense of responsibility after being chosen by the student body to represent them and how the support from teachers and the local community have helped them in this role.

Karen Lloyd stated that she would be returning to the November 2, 2009 Council Meeting with the winners of the essay contest. She told the Mayor and Council that Shrewsbury Borough is one of the only school districts in the area that participates in Red Ribbon Week and how she has tried to raise more awareness of this event. Mrs. Lloyd thanked the Mayor and Council for their support and she shared with them that this would be her last year as the Coordinator for Red Ribbon Week as she no longer has a child in the elementary school. Mrs. Lloyd showed the Mayor and Council a booklet being distributed by Red Bank Regional High School to its entire student body that was funded through a grant.

The Student Council Officers handed out samples of the different things which included coloring books, silicone bracelets and ribbons that would be given out to the student body throughout the school week to all the members of Council and the Mayor and personnel present.

Detective, Lou Ferraro stated that on November 14th Operation Medicine Cabinet would be taking place and that this event was supported by the DEA. He explained that the local police department will be collecting old medications no questions asked at the grade school, high school, Thornbrooke and the Borough Hall. Mr. Ferraro and Mrs. Lloyd explained how prescription drug use has become a very big problem for both teens and adults.

Karen Lloyd spoke about how New Jersey State had passed a bill on October 1, 2009 that states if you call for help for someone who is drunk or in need of medical help due to drug or alcohol use, the caller will not be penalized legally. She stated that this information needs to be disseminated with the public as well as incorporated in the code of conduct at the high school. Mrs. Lloyd explained all the different individuals she had met with to try to convey this important information and the different vehicles she was using to educate the public about this law.

Mayor Cooperhouse thanked Karen Lloyd on behalf of the Council and all the residents in Shrewsbury for her tireless work, time and commitment to this effort over her years on the Alliance.

Karen Lloyd acknowledged the support of the police department, especially Det. Ferraro for his support in this endeavor.

Mayor Cooperhouse read a letter from Dave P. Anderson Jr., from the Administrative Office of the Courts of the State of New Jersey to all Assignment Judges in New Jersey which explained that on October 1, 2009 Governor Corzine signed into law ACS for A-3160. The Mayor read what the new law states which covered granting immunity to underage drinkers if they call for medical assistance for someone else, and he also covered the clauses in the bill to try to protect underage individuals that try to help others in this situation.

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FBI

Councilman Burden spoke about Detective Lou Ferraro completing the FBI Academy in Virginia and asked him to speak about the program. Mr. Burden noted that very few people get to attend this academy and that this is only the second person from Shrewsbury who has been selected and completed the academy.

Det. Ferraro thanked the Mayor and Council, Chief of Police, his fellow officers and his family for their support during the ten weeks while he was in attendance there. Det. Ferraro provided a recap of the attendees, the classes he took and the experiences he had during his three months at the academy. Mr. Ferraro gave a brief synopsis of the different classes' subject matter that he participated in; such as media interaction, interrogation analysis, labor law, and stress management for law enforcement officers. He noted that the University of Virginia accredited all the courses and that this was the finest experience of his career.

RESOLUTION # 2009-117 (Authorization for Employer to Adopt AXA Equitable Plan)

A motion was made by Councilman DeNofa, seconded by Councilman Dodge to approve Resolution #2009-117 authorizing the Borough to adopt AXA Equitable's Deferred Compensation Plan for the Borough employees. The motion was approved by Roll Call Vote with all members present voting yes.

Authorize the Mayor and Clerk to Award Contract for Repair of DPW Building

Mayor Cooperhouse tabled item 10, which would award the contract for repair of the DPW building from the agenda.

Authorize the Mayor and Clerk to Sign a Hold Harmless Agreement with Monmouth County Mosquito Commission

A motion was made by Councilman Menapace, seconded by Councilman Burden to authorize the Mayor and Clerk to sign a Hold Harmless Agreement with Monmouth County Mosquito Commission. The motion was approved by Roll Call Vote with all members present voting yes.

Administrator's Report

Administrator Seaman reported that Shrewsbury Borough had received a New Jersey DOT grant for Laurel Street in the amount of \$150, 000 which would cover over 65% of the project cost.

Mr. Seaman spoke about the New Jersey Alert Emergency Notification System which he stated Captain Timothy Spencer had been researching. He noted that Captain Spencer had been working with Little Silver gathering information and discussing the possibility of sharing this system. It was decided that Captain Spencer would be invited to attend the November 2nd Council meeting to share the information that he has gathered on this system. Mr. Seaman reported that the testing of the Reverse 911 System was delayed due to bad weather but that they hoped to conduct a test in the next week or so.

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He also reported that the Borough received correspondence from Shrewsbury Township's attorney, Gene Anthony in regards to possibly sharing services. The Mayor noted that they were negotiating with Eatontown currently and that he felt there needed to be more discussion and that we would have an answer for them within two weeks..

Reports of Council

Councilman Dodge noted that the Planning Board meeting scheduled for October 21st which had Hovnanian on the agenda had been canceled. Mayor Cooperhouse acknowledged that the Planning Board meeting was canceled due to the fact that Hovnanian had to redesign the interior layout of their buildings and roadwork and as of yet they had not finalized their plans.

Councilmen DeNofa had no report.

Councilman Menapace reported that the contractor has completed the patching and repainting of the tennis courts although he noted the job is not finished. Mr. Menapace noted this was just to hold it until next spring when they can return to do the synthetic resurfacing. He explained the resurfacing cannot be done until next spring because of weather conditions. Mr. Menapace informed the Council that the courts will be reopened for use and the Police Department will be unlocking them at 8 AM Monday through Saturday and locking them up at sunset. On Sundays they will be unlocked at 9:30 AM and locked up at sunset.

Councilmen Menapace also reported that the furnace at the DPW building is not working and is in need of repair. He informed the Council that States Heating and Air Conditioning looked at it and recommended that the burner be replaced at a cost of \$1,500 for parts and labor in the short term and suggested the unit be replaced with a more efficient unit in the long term. *A motion was made by Councilman Menapace, seconded by Councilman Burden to authorize the States Heating and Air Conditioning to repair the furnace at the DPW building at a cost not to exceed the estimate of \$1,500. The motion was approved by Roll Call Vote with all members present voting yes.*

Councilmen Murphy raised concern over the lack of awareness of things that are aging or are in jeopardy of needing to be replaced so that we can plan better in the budgeting process going forward. He provided references to the different issues that have arisen which impact the budget yet have not been properly planned for. The Mayor and Council discussed the different borough facilities and their equipment and what strategy could best be used to project forward for the needs of these buildings and their equipment in our budget planning.

Councilmen Menapace agreed and said that on his end he would meet with Bob Wentway to assess the anticipated life of the equipment and projected needs of that department.

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Councilmen Menapce reported that Jill Gwydir the Environmental Commission Chair and Councilmen DeNofa attended the October 7th 2009 Fort Monmouth Restoration Advisory Commission meeting. He explained the Baseline Environmental Evaluation to be done that will include sample testing of Parker's Creek. If they find contamination they will test in a widening radius to establish the full extent of the contamination. Mr. Menapace stated that the next meeting isn't until 1/14/10 but that in the meantime he will be contacting the Public Information Officer at the Fort to request an interim report.

Councilmen Menapace reported that the Traffic Ad Hoc Committee met on October 13, 2009 and they have generated a second memorandum of recommendations which was distributed to the Mayor and Council and the appropriate recipients. He acknowledged that there was no deadline for comments on the first memo as well as the subsequent memo so he will be contacting the department heads with an appropriate timeline to provide comments.

Mr. Menapace reported that the DPW would be conducting a large scale clean up project of Manson Park which will include widening the path and new cinders being put down, trimming trees and the removal of overgrown bushes. Nancy Schmaltz from the Shade Tree Commission will be helping with the process of identifying trees that need to be removed.

Councilman Burden reported that the Shade Tree Commission's meeting on October 10, 2009 was cancelled due to lack of quorum.

Mayor's Report

Mayor Cooperhouse reported that he had been contacted by Bob Neff, Council President in Little Silver who informed him that Little Silver had purchased a 'vac. truck/jet truck', which is used to clean out sewerage drains. Mr. Neff inquired if Shrewsbury Borough would be interested in entering into a shared service agreement with them for use of the truck. Mayor Cooperhouse spoke with Bob Wentway about this and he was aware of this. Mayor Cooperhouse stated that Mr. Neff was interested in the status of the vehicle wash and asked were we were with that issue.

Mr. Seamen responded that at this time it has been put on hold while looking into the requirements of possibly sharing this service with Little Silver. He further agreed to contact Mike Biehl to discuss this further.

Councilmen Menapace stated that he felt that sharing the vehicle wash with Little Silver made perfect sense due to the proximity to the DPW there.

Mayor Cooperhouse asked Councilman Menapace about a letter received from Dave Cranmer concerning the resurfacing of the basketball courts. Councilmen Menapace stated that the company that will be resurfacing the tennis courts in the spring gave the Borough quotes on resurfacing the basketball courts but nothing will be decided till spring. He explained that they

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provided two prices. One that would be a standard crack repair and resurfacing and restriping the existing surface and the price of that would be \$8,849. Mr. Menapace stated that there is a more comprehensive crack repair that they can do that they would guarantee for five years and the price for that would be \$12, 779.00. Councilman Menapace noted this is not something we need to decide right now but that we would need to address this when they come back in the spring to do the tennis courts.

The Mayor noted for the public's information that the H1N1 Swine Flu vaccine was administered to the EMS personnel that wanted to be immunized. He advised the public that there will be hundreds of places in Monmouth County where residents will be able to obtain the vaccine going forward.

The Mayor announced for the benefit of the public that Seashore Estates the Developer for the parcel of land behind the Avenue of the Commons initially received Planning Board approval to put in an age restricted single family development of 66 homes for age 55 and over. They are now requesting a conversion application to remove the 55 and over stipulation to open it up to single family homes for families and that sometime in the near future he would expect they would be making a formal presentation to the Planning Board.

The Mayor appointed Deirdre DerAsadourian to the Planning Board as a Class II Member for a 3 year term expiring 12/31/11, as well as moving Ms. DerAsadourian from the Alternate #1 position on the Environmental Commission to a regular Member position. The Mayor stated that Alternate Member #2 on the Environmental Commission would be moving up to the Alternate #1 position.

Correspondence

There was no correspondence to report.

Open Meeting to the Public

A motion was made by Councilman Burden seconded by Councilman Menapace to open the meeting to the public.

Kimberly Gittines, 24 White Street, presented the Council with the current plan for the Christmas tree lighting planned for the borough which would involve our Police, Scouts, Fire Department, the school and the school band, creating a community event that would involve the town. She stated that she had talked to recreation and would be using their insurance coverage and she had filled out a facilities use form with the Clerk's office. Ms. Gittines explained for the Council the plans which would be an hour to an hour and a half event where holiday music would be playing and girl scouts would be donating cookies, cupcakes, coffee and tea and the boy scouts would be bringing the wreaths from their holiday sale that were left and selling them there as well. She stated that she would be asking the Shrewsbury kinder garden and chorus to come and perform as they are always prepared for the winter concert at this point.

**BOROUGH OF SHREWSBURY
MUNICIPAL CENTER
MAYOR AND COUNCIL**

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This event would take place on December 5th from 4:30 to 5:30 PM with a rain date of December 6th. It would be the same day as the holiday bazaar which they are hoping will add to making it more of a community event. Ms. Gittines stated that they are working on having Santa come on the Fire truck and other details to make the event a very special one for the town to enjoy. Mayor Cooperhouse stated that they would be using the tree in front of the Wardell House and that this event would be covered under recreation's insurance umbrella.

Close Meeting to the Public

A motion was made by Councilman Burden, seconded by Councilman Menapace, to close the meeting to the public. The motion was approved by Roll Call Vote with all members present voting yes.

Payment of Bills

A motion was made by Councilman Murphy, seconded by Councilman Menapace to authorize payment of all bills as submitted by the Chief Financial Officer. The motion was approved by Roll Call Vote with all members present voting yes, except Councilmen Burden who abstained.

ADJOURNMENT

A motion to adjourn at 9:10 PM was made by Councilman Murphy, seconded by Councilman Burden and approved by Roll Call Vote with all members present voting yes.

Attest: _____
Kathleen P. Krueger, RMC – Municipal Clerk

Approve: _____
Terel Cooperhouse, Mayor