

President Ms. Levinson, called the meeting to order @ 7:30 pm

Roll Call: Members: Levinson Berdahl, Roman, McLoughlin, Westerman,
Kerekes, Woodroffe, Gandolfo
Others: Muller (MCRHC), Counsel Rep: Burden
Excused: Tuazon

All saluted the flag & the Presiding Officers Statement was read.

Ms. Woodroffe becomes a regular member

Mr. Tuazon becomes Alt #1

Ms. Levinson welcomed the new member Ms. Gandolfo Alt #2

Minutes:

A motion was made by Ms. McLoughlin, seconded by Dr. Westerman to adopt the minutes of the May 12, 2009 meeting minutes as submitted. All approved

Sanitary Inspector Report:

May, June, July 2009

There was a review of the report, comments and questions were addressed by Ms. Muller (Sanitary Inspector).

- Discussion on the Thornebrook pool. There are still are some issues with the automatic reader that has been installed. Ms. Muller will keep on top of this; she will be meeting with some the Home Owners Association with the proper procedures for the chlorine readings which must be done. She also reported that they have not renewed their Pool Permit for the last 2 years. Ms. Muller has been in touch with the Management Company about these issues but now will talk to the Home Owners Association.
- Chicken Kitchen, Shrewsbury Plaza, and the on going “cleanliness” of the store. Ms. Muller stated that the store is old and outdated but is continuously going into the store.

A motion was made by Ms. Woodroffe, seconded by Ms. Ms. Loughlin to approve the Sanitary Inspectors Report for May, June, July 2009 as submitted. All approved

Ms. Muller left at 8:00 pm.

Mr. Burden arrived at 8:00 pm.

Correspondence: none

Report of Officers:

President:

- Ms. Levinson attended the MCRHC meeting on June 17, 2009 and there was a discussion on the V.N.A. Contract, and the feasibility of having 2 public health nurses hired by the MCRHC vs. the V.N.A. of Central New Jersey. They have concerns with record keeping, and what they are available to do. The Borough contributes -\$3,000.00. Other towns pay the V.N.A. per hour. There will be a discussion at the next MCRHC meeting (7/16/09)
- Ms. Levinson explained that if they do hire 2 nurses (part time) they would have to explain what they would be required to do and what would it entail to break the contract with the V.N.A. More discussions have to take place before she can give any additional information on this subject.
- Ms. Levinson stated that Ms. Van Sant is preparing an outline of the program.
- Mr. Roman explained that the State requires public health nursing, and how the Borough achieves it is optional. One of the issues is cost and how cost effective it will be. He explained that the V.N.A. has issues with tracking the people who fall into the “public health” category, but they can track the towns that are billed. The other issue is how much will it cost the Borough to having the V.N.A. available for the items that the State requires the town to have available i.e. education, etc.
- Ms. McLoughlin asked if Counsel requires some accountability of the expenditures of the money that is sent to the V.N.A. She feels that the town should request the V.N.A. to supply records for the last 5 years to give us something to look at if the County comes back with an offer.
- Mr. Burden asked if the Borough pays the V.N.A. directly? Ms. Levinson said that it “passes through”; it is separate from the budget which goes toward paying. Mr. Roman stated that there is no negotiation, but there is the issue that the Borough has to have something but now we have to decide how to achieve that at the best cost.
- Mr. Burden asked if there have been any complaints about coverage or non coverage? Ms. Levinson said no.
- Ms Levinson said that if there is an ADHOC committee she would like to be a member to discuss the roll of what a public health nurse would be, if the MCRHC decides to go that way.
- Ms. Levinson asked if there is any thing around that states what services are available? Mr. Roman said yes, and it does list services that are done on a contingency basis.
- Mr. Burden asked what the contract amount is? He was advised approximately \$34,000.00 per year and the V.N.A. is approximately \$3000.00.
- Ms. Kerekes asked does the contract lay out the rules for recording expenses? Mr. Roman said no, it does state what is available, but it is not predicated on the level of service; it’s a negotiated price across the board for the entire town’s based on old numbers or perceptions of what they are getting.

- Ms. McLoughlin asked if the V.N.A. gives MCRHC a monthly accounting of what is expended? Mr. Roman said there is an annual report. They have requested a 3% increase from the MCRHC, and it was better from what they requested from other agencies, MCRHC agreed.
- Ms. McLoughlin asked, if we have not gotten the accountability report because the V.N.A. refuses to give them one. Mr. Roman said that there are other alternatives, but not too many, you can hire inside, if it is going to be cost effective, and this will be looked into.

Secretary:

- Ms. Loughlin stated that the Blood Center is always looking for donations

Regional:

Ms. Levinson stated that the Regional Report done under the President's report

Appointment of Alternate Representative to MCRHC:

There was a discussion by board members on what rules & regulations it proceeds under, and it was determined that Roberts Rules for meeting procedures and that the Board of Health does not have any "By-Laws" and that it controlled by State Statutes & State Regulations and Municipal Ordinance #26, which indicates that the Borough must have a local Board of Health, if the control with the County Board of Health you don't need a local board.

Mr. Roman first thanked everyone for their concerns and good wishes during his illness. He stated that he does have a copy of a letter sent to Ms. Sandy Van Sant, Health Officer, with actions taken at the 5/12/09 meeting, with the changes by the board. He advised that he is back to assume his duties on both local & at the MCRHC. He asked to be appointed as the Regional Representative to the MCRHC so he could continue his work at the County level. Mr. Roman asked the Mayor & Mr. Burden if his appointment was in jeopardy and they advised him no.

Ms. Levinson asked if the discussion with the Mayor & Mr. Burden were to appoint him as Alternate Representative? Mr. Berdahl asked if an alternate serve in any voting capacity at the Regional ? Ms. Levinson stated that they can vote but they cannot be on a committee.

Mr. Roman presented a copy of the Policy Manual for the MCRHC 8/07 revised which states that alternates cannot serve on committee in place of the representative on a committee. Ms. Levinson agreed with that statement because most alternates do not attend all of the meetings and it would not serve the commission well by having an alternate on a committee.

Mr. Roman said that the issue of an alternate holding an office has never been an issue before, and now he is asking for at least 2009 he would like to be able to fulfill his duties at the County level.

Ms. McLoughlin asked if other towns have had the same person represent towns for many many years? Mr. Roman said yes, there is continuity, but some times due to politics where there isn't a local Board of Health appointed, the Mayor would appoint. There are only 5-6 towns that have a local Board of Health; in the other towns that belong to the MCRHC the Mayor does the appointments.

Mr. Burden asked if the representative is not at the board meeting then the alternate gets the power to vote. Mr. Roman said that is correct, to vote, but there never has been a question about holding office and the committee situation is addressed in the Policy Manual. Due to his regional situation being the President he is asking to go back into that capacity at the regional, he needs to be the representative, if the board can see there way to do that for him.

Mr. Roman said that a letter was sent to the MCRHC and he is asking to have adjudicated. Ms. McLoughlin asked Mr. Roman, as alternate you can vote, but you cannot do what? Mr. Roman said that he could vote as an alternate if the representative was not present or if the alternate passed the voting rights to the alternate. Ms. Levinson stated that if the regional representative goes to the meeting with the alternate than the regional representative votes. Mr. Roman stated that he has been and still is the President of the MCRHC but he has backed down from the position of the President and someone is filling in for him just as this board has done. He is now trying to get back into the President's seat and he has a problem with not being the representative from this board.

Mr. Berdahl stated that he has attended several meetings and has discovered that the MCRHC is a lot more important that we think, since other board members did not see what really goes on at the meetings. He feels that since this board needs to adopt some by laws and he would propose that since the board has 4 elected officers (President, Vice President, Secretary & Regional Representative) and he would propose that none of the elected officers can serve in any other elected capacity. The alternate would be an appointed officer, the chairman of the committees would be appointed officers, and he feels that everyone would get a chance to serve and the alternate representative could be passed around in order to get a feel of what's going on at the MCRHC.

Ms. Levinson asked, if the Representative from the Shrewsbury Board of Health could not be an officer (President, Vice Chairman, or Secretary) on the Shrewsbury Board of Health. Mr. Berdahl said no one could serve in dual capacity as in the past.

Ms. Levinson asked how the board members feel about that suggestion.

Mr. Roman referred to Chapter 20 3-151, read from Chapter. He stated that the way this board has operated without written rules is that the President, Vice President, Secretary are elected officers and all of the "slots" are appointed, so the Regional Representative, Alternative, Registrar of Vitals Statistics & Deputy. The Regional Representative & Alternate are appointees of the Board.

Mr. Berdahl said that he has no concerns whether or not they are appointed or elected as long as they cannot hold a “duel” position. Ms. Levinson agreed with Mr. Berdahl, and to keep the positions separate in order to keep people involved, and this gives everyone a chance to do things and be involved.

Mr. Roman suggested that the Shrewsbury Board of Health “undue” the letter of 5/14/09 and if they want to go forward with the suggestion of not being to hold “duel” positions if find but he would like to be the official representative to the MCRHC. Ms. Levinson feels that would work to have the regional representative not be an elected officer. Members agreed.

A motion was made by Dr. Westerman, seconded by Ms. McLoughlin determining that the Regional Representative of the local Board of Health is not an officer of the Shrewsbury Board of Health and it is a position that is appointed and voted on by the board.

Roll Call:

Affirmative: Levinson, Berdahl, McLoughlin, Westerman, Kerekes, Woodroffe

Negative: none

Abstained: Roman

A motion was made by Dr. Westerman, seconded by Mr. Berdahl nominating:

- Mr. Roman as the Regional Representative to the MCRHC
- Ms. Levinson as Alternate Regional Representative.

Roll Call:

Affirmative: Levinson, Berdahl, Roman, McLoughlin, Westerman, Kerekes, Woodroffe

Negative: None

Ms. Levinson stated that these changes are effective immediately and a letter will be forwarded to Ms. Sandy Van Sant advising the MCRHC of the changes, with a copy to Mr. Roman.

Council Representative:

Mr. Burden feels that M/C will be pleased with the outcome of tonight’s actions.

Mr. Burden advised that he will be checking into the accountability of the V.N.A. expenditures

Health Affairs:

Dr. Westerman asked what is the process for the “swine flu”? Mr. Roman said that Mr. Mike Metish is the Monmouth County Coordinator/Public Health Coordinator for Emergency Management and he has the plan for distribution of vaccine.

Mr. Berdahl asked if the Board of Health is involved is there any form of identification that board members could obtain? There is a program for a Municipal I.D’s and. the board needs to contact the Police Department.

Ms. Levinson stated that she feels it is the responsibility of the Board of Health to educate the public with respect to the “swine flu” and to make sure that there is a place for people to come to. It was suggested that the board contact the town’s Emergency Management Coordinator to find out what the Borough’s “plan” is for this type of emergency. Mr. Roman stated that there is a web site for First Responders to register, and to check this out with Jerzy Chojnacki.

Unfinished Business:

Mr. Berdahl stated that he has not received any information from Mr. Burden with respect to any accidents which were caused by the deer.

By-Laws:

Committee:

Carolann McLoughlin, Diane Woodroffe, Beth Kerekes: **9/9/09 Agenda**

General Business:

Mr. Roman will stop in and talk to Mr. Thomas Seaman with respect to turning over the budget items to Ms. Levinson. Both will meet with Mr. Seaman some time within the next week or so.

A motion was made by, Dr. Westerman, seconded by Ms. McLoughlin to adjourn the workshop meeting at 9:13 pm. All approved.